



**STAFF PROFILE:**

Name: KEHINDE, Oluwatosin Abosede

Designation: Assistant Lecturer

Qualification: ND (Secretarial Studies), HND (Office Technology and Management), B.Sc. (Business Administration, Office and Information Management Option), M.Sc (Office and Information Management – in view)

School: School of Communication and Information Technology

Department: Office Technology and Management

Programme offered: National Diploma & Higher national Diploma

Research Interest: Information Communication and Technology, Office Information and Management, Technical and Vocational Education and Training, Office practice, Entrepreneurship

Awards and Honours: 2008/2009 Academic Session Polytechnic Scholar, The Federal Polytechnic, Ede

Teaching Area: Office Administration and Management I and II, Office Practice I & II, Record Management

Selected Publication

**Jimoh, T. A. & Kehinde, O. A. (2022):** Technical and Vocational Education and Training (TVET): A Vital Tool for Entrepreneurship Opportunities for Office Technology and Management Graduates – International Journal of Women in Technical Education and Employment ISSN: 2811-1567. 3(1)  
<https://fpiwitedjournal.federalpolyilaro.edu.ng>

Conferences Attended

**Kehinde, O. A. & Adesina, E. M. (2022):** Office Automation and Job Performance of Office Professionals in the Federal Polytechnics, Ilaro, Ogun State. A paper presented at the *International Conference (Hybrid) of Women in Technical Education and Development (WITED), Nigeria*, held on 30<sup>th</sup> to 2<sup>nd</sup> November, 2022 at Yaba College of Technology, Yaba, Lagos.

Kehinde O. A. & Orija, J. I. (2022): Mentoring and Job Performance of Academic Staff in The Federal Polytechnic, Ede, Osun State – 3rd International Conference, Federal Polytechnic, Ilaro, August 2022

Jolaade, A. I. & Kehinde, O. A. (2022): Capacity Building and Non Academic Staff Service Delivery in Tertiary Institutions, Ogun State, Nigeria – A paper presented at the 2<sup>nd</sup> National School of Communication and Information Technology Conference June 2022

Kehinde O. A. & Orija J. I. (2022): Information and Communication Technology as a Veritable Tool For Enhancing Job Performance of Secretaries in Osun State Civil Service - A paper presented at The First National Conference of National Institute of Office and information Managers (NIOAIM) held between February 7th to 10th, 2022

Kehinde O. A. (2020): Technical And Vocational Education And Training (TVET): A Vital Tool for Entrepreneurship Opportunities for Office Technology And Management Graduates - 2<sup>nd</sup> International Conference, Federal Polytechnic, Ilaro, November 2020

Kehinde O. A. & Orija, J. I. (2020): Communication as A Veritable Tool For Effective Service Delivery In Yewa South Local Government Area Of Ogun State – First National Conference, School Of Communication and Information Technology, Federal Polytechnic, Ilaro, October, 2020

## WorkShop

- \* Advanced Digital Appreciation Programme for Tertiary Institutions (ADAPTI) – Statistical Package for Social Sciences organized by Digital Bridge Institute – at the Federal Polytechnic, Ilaro, Ogun State from September 26 – 30, 2022  
  
TURNITIN - A one day training Programme for Academic Staff in School of Communication and Information Technology, Federal Polytechnic, Ilaro. Thursday 17th June, 2021
- \* GREENING THE CAMPUS - A one day training Programme for all Staff in School of Communication and Information Technology, Federal Polytechnic, Ilaro. Thursday 17th June, 2021
- \* Robotel SmartClass + (Multimedia & Multilingual) Resource organize by Topdeck Services Limited – October 12, 2020
- \* Advance Digital Appreciation Programme for Tertiary Institution (ADAPTI) organized by Digital Bridge Institute – October 2018 Adeleke University Ede, Osun State

**Summary of Profile:** **KEHINDE**, Oluwatosin A. holds a B.Sc. in Office Information and Management from Lead City University, Ibadan and currently undergoing her M.Sc. Programme in the same University. She has worked with both Private and Public Sectors in various positions which has helped to develop her Managerial, Communicative and Administrative Skills. She is currently an Assistant Lecturer in the Department of Office Technology and Management, Federal Polytechnic, Ilaro.